



ITG - International Takhi Group

The International Takhi Group (ITG) is a leading non-profit organisation according to Swiss law, focuses on the reintroduction of Takhi (Przewalski horse) in Central Asia, cooperating closely with the Mongolian government. We have been successful in reintroducing the Takhi and are now focusing on the protection of its habitat, the Great Gobi.

We have an immediate opening in our Mongolian office for a:

Project Manager (80- 100%)

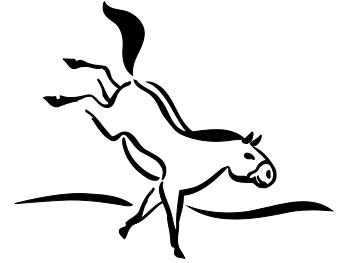
The Project Manager ITG Mongolia is responsible for the professional and efficient management of all business of ITG in Mongolia, with a key focus on the Takhi re-introduction project. The Project Manager works in close collaboration with other project staff and the Director of GGB SPA, reporting to the ITG Finance Manager in Switzerland.

Responsibilities

- Lead the ITG projects in Mongolia in consultation with the ITG board based in Switzerland
- Represent the ITG Mongolia projects to the Government of Mongolia, donors/agencies (e.g., SDC, Asian Foundation, WCS, WWF, ...), the press, and other internal and external stakeholders
- Act as scientific representative of ITG in Mongolia towards universities and other research institutions
- Prepare and implement annual ITG Mongolia project workplan and allocate associated financials
- Prepare regular project reports for the ITG board and other stakeholders and donors on projects and evaluate on a regular basis progress against strategies and workplans
- Collaborate with other conservation initiatives in Mongolia and abroad, including but not limited to the Takhi projects of Hustai and Homiin tal, Jimsar in China, the GG6 Programme
- Cooperate with the ITG office staff on the development and management of an awareness and fundraising programme in Mongolia for the Takhi re-introduction project
- Comply with defined working procedures and quality standards as well as with timelines and budgets

Profile and Qualifications

- Good knowledge in natural sciences (masters degree)
- Experience developing, managing, and overseeing the implementation of projects, ideally in conservation
- Fluency in Mongolian and English (oral and written), other languages are an asset
- High interest in and commitment to nature conservation
- Strong networking skills, pro-active with proven ability to effectively communicate and liaise with a wide range of people
- Ability to independently organize, manage and implement projects
- Ability to produce accurate and well-presented written work
- Very good PC skills (MS office programmes, e-mail, Internet)



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Benefits

You will be working in an internationally active organisation with a high degree of responsibility and independence.

Please submit your complete application until March 22 by email in English, including a detailed CV, salary expectations and possible start date.

Contact

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Finance / Treasurer
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